

**PRIVATE
HOUSEHOLD
SAMPLE SUBMISSION REPORT (SSR)**

BILLING INFORMATION:

Name: _____
Address: _____
City, State, Zip: _____
County: _____
Phone: _____
Email: _____

SAMPLE INFORMATION:

Coliform Bottle Number: _____
Sample Collection Date: _____ Time: _____
Sample Collector Name: _____
Sample Location Description: _____
RUSH? 24 hr + 100% additional charge
 3 day + 50% additional charge
 5 day + 25% additional charge

Analyses to be performed:

- Nitrate as N
- Lead
- Arsenic
- Full Household
*Includes chloride, fluoride, hardness, Nitrate/Nitrite (Total), Nitrate as N, Nitrite as N, sulfate, total dissolved solids, arsenic, iron, lead, manganese, sodium, and total coliform
- Nitrite as N
- Nitrate/Nitrite (Total)
- Basic Household
*Includes arsenic, nitrate, and total coliform

LABORATORY INFORMATION:

Reporting Lab Name: _____
Reporting Lab Certification #: _____
Lab Receipt Date: _____
Time Received: _____ Received By: _____
Lab Sample Number: _____

Sample Rejection Reason:

- Analysis: --Accepted -- Rejected
- Exceeds Holding Time --Chlorine Present
- Lab Accident --Broken in Transit
- Frozen Sample --Leaked in Transit
- Insufficient Sample --Sample not analyzed
- Insufficient sample information

Comments:

MMO-MUG

NOT FOR EPA

Turn Around	Lead	Arsenic	Nitrate	Nitrite	Nitrate/Nitrite	Basic Household	Full Household
10 Day	\$20.00	\$20.00	\$15.00	\$15.00	\$20.00	\$50.00	\$145.00
5 Day	\$25.00	\$25.00	\$18.75	\$18.75	\$25.00	\$62.50	\$181.25
3 Day	\$30.00	\$30.00	\$22.50	\$22.50	\$30.00	\$75.00	\$217.50
24 hr.	\$40.00	\$40.00	\$30.00	\$30.00	\$40.00	\$100.00	\$290.00

**Instructions for collection of drinking water samples is included on the back side of this form.

Brookside Labs accepts samples Monday thru Friday between 8:00 am and 4:30 pm. Brookside Labs accepts samples for Total Coliform analysis Monday thru Wednesday between 8:00 am and 2:30 pm and Thursday between 8:00 am and 12:00 pm (noon). Total Coliform samples are **NOT** accepted on Fridays. The laboratory will not accept samples one day prior to and including the following holidays for total coliform samples: Christmas, New Years Day, Thanksgiving, Labor Day, Memorial Day, Good Friday, and Independence Day.

If you are not certain if the laboratory is accepting samples, please call (419) 977-2766.

BLI Client #: _____

Lab Sample Number: _____

Sample Collection Date: _____ Time: _____

Name: _____

Analyte	Absent / Negative	Present / Positive	Count	Count Type	Count Unit	Analysis Start Date	Analysis Start Time	Analysis End Date	Analysis End Time	Analytical Lab ID#	Analyst #	Test Method
Total Coliform (3100)	<input type="checkbox"/>	<input type="checkbox"/>		MPN	100mL							SM 9223-B
E. Coli (3014)	<input type="checkbox"/>	<input type="checkbox"/>		MPN	100mL							SM 9223-B

Instructions for collection of drinking water samples

*The required bottles are supplied by the lab and contain the appropriate preservative for each analysis. Handle with care. Do not rinse containers. Wear gloves when handling acids. If the preservative accidentally comes in contact with skin or clothing, rinse **IMMEDIATELY** and **THOROUGHLY**. Brookside assumes no responsibility for sampling procedures or for accidents that may occur while sampling. For more specific instructions, contact the lab for more detailed handout information.

Lead, Arsenic, Iron, Manganese, Sodium, Hardness	Preserved with nitric acid. 180 day hold time. DO NOT OVERFLOW BOTTLE.
Nitrate, Nitrite, Nitrate/Nitrite, Total Dissolved Solids, Chloride, Fluoride, Sulfate	No bottle preservation. Nitrate and Nitrite have 48 hour hold time. Total dissolved solids has 7 day hold time. Chloride, Fluoride, and Sulfate have 28 day holding time.
Total Coliform	Pill in bottle that should NOT be removed. 24 hour hold time.